

## ALLOTMENT LETTER

Registration ID:

Dated:

To,

\_\_\_\_\_  
\_\_\_\_\_

email :

Sub: Letter of allotment for “**Zen Garden**”

Ref: Your application for booking dated **<Insert manually>**

Dear Sir/Madam,

We thank you for your application for booking of the subject unit and for the payments made for the same.

We are pleased to confirm the allotment of the unit subject to terms and conditions of the application form and the conditions hereunder

Name of Allottee (s)	<PRIMARY APPLICANT'S FULL NAME>
PAN NUMBER	
	<JOINT APPLICANT'S FULL NAME>
PAN NUMBER	
AADHAR NUMBER OF ALLOTTEE/S	
Address of Allottee(s)	<Address Line 1>
	<Address Line 2>
	<Address Line 3>
Email ID of the Allottee(s)	<email ID>
	<email ID>
Contact phone number	
Alternate phone number	
Unit No	<Unit ID>
Project Name	Zen Garden
Plot area in sft	<in sft>
Consideration Value	<Rs..... /-(Rupees.....)>

**Terms and Conditions :-**

1. A separate sale/construction agreement will be executed within 30 days of acceptance of this allotment letter
2. Stamp Duty and registration fee as applicable on the Date of Registering the Sale Deed.
3. The above price is fixed and subject to change if the input cost increases by more than 10%. The company will bear the cost escalation upto 10% however the additional cost beyond 10% shall be charged. The upper limit for escalation is 5% of the consideration value
4. The consideration value is excluding taxes and duties.
5. No transfer request will be entertained by the Company after entering into Agreements for Sale and Construction. However, at the discretion of the Company, Consent for Transfer / Assignment of the Agreements for Sale and Construction can be considered with a Transfer Fee.
6. In the event of Cancellation of this allotment the booking amount along interest will be deducted before processing the refund amount in conformance with government rules.
7. The Company shall endeavor to make available the Unit for Possession (for fit outs) by <Insert manually> ["Date of Offer of Possession (for Fit Outs)"] (with a grace period of 6 (Six) months), subject to the Allottee not being in breach of any of the terms of the Application Form/Letter of Allotment/ Agreement to Sell. In the event of any force majeure situations (including but not limited to inordinate delay in issuance of NOCs/ connections/ approvals/ licenses /Occupation Certificate from the competent local authorities and/or judicial or regulatory authorities), the date of such possession for fit outs shall stand extended accordingly.
8. We are forwarding this Letter in duplicate with Annexure-PAYMENT SCHEDULE and request you to sign the copies as token of your acceptance and return the same to us and please note that the contract is complete only on execution of Agreement by you.
9. In all your future correspondence, please quote the Project Name, and Unit Number.

Our Customer Relationship Management team can be contacted for any queries or assistance on the following coordinates:

Board line: +91 80 4157 0163/64

Email: crm@citrusventures.in

I would like to take this opportunity to thank you for the trust that you have reposed in Citrus Ventures and assure you of our best services at all times.

**Yours faithfully,**

**For Citrus Shelters Pvt Ltd**

**Accepted**

Authorised Signatory

APPLICANT

Co - APPLICANT

**Enclosed: Annexure – Payment Schedule**