

Letter of Allotment

To

Date:

Sub: Allotment of Residential Flat no [], Wing [] Block [] in the Building known as “_____”, in Project developed by _____, situated at Survey no. _____, Final Plot no. _____ village, _____ mandal, _____ District. PIN _____ (“Residential Flat”)

Dear Mr. _____,

We thank you for your application dated _____ and for the payments required for the purpose of allotment of your chosen flat in Flat no [], Wing [] Block [] in the Building known as “_____”. It is indeed our pleasure to inform you that the residential flat booked by you via application form dated _____ has now been allotted to you.

The terms and conditions as stated in the Application Form shall continue to be binding in respect of the allotment of the Residential Flat. The details of the Residential Flat allotted and your address in our records for the purpose of correspondence are as under:

Name, Address and Contact Details of Allottee (s)	
Unit No	
Name of WING /BLOCK	
Type of Flat	
Carpet Area	
Exclusive Balcony/Verandah/Terrace Area	
Outer wall of flat area	
Count of Car Parking(s) allotted	
Consideration Value	

You can contact our Relationship Manager for any queries or assistance at the following coordinates:

[Name of the Relationship Manager]

Direct Line:

E-mail:

I would like to take this opportunity to thank you for the trust that you have reposed in the _____, and assure you of your best services at all times.

Warm Regards,